**Jordyn Genevro Principal Internship Plan**

***Standard 1- Mission, Vision, and Core Values***

*(Vision/ Mission, Strategic Planning, Data Collection and Analysis, Effective Communication, Negotiating/ Consensus Building, Collaborative Decision Making)*

* Participate with the principal in reviewing the school mission and vision with the faculty
* Review the school’s climate survey results and identify areas of strength and weakness.
* Design a staff development program
* Present to staff PD topic of instructional design and active participation
* Lead or participate with a school improvement team in analyzing school data, using the data to make decisions and developing strategies for the improvement and assessment of school performance.
* Be Kind People Project Implementation.

***Standard 2- Ethics and Professional Norms***

*(Ethics, Local Norms and Expectations, Philosophy of Leadership, Interpersonal Relationships, History and Traditions of the School and Community, School Board Policy and Procedures/ State and Federal Law)*

* Attend a Ball Charter Board Meeting
* Attend a law conference
* Attend a Board of Education meeting and develop an analysis of the political, economic, and legal considerations in selected items that came before the board.

***Standard 3- Equity and Cultural Responsiveness***

*(Climate for Cultural Diversity, Cross- Content Literacy, Equity in Practice)*

* Design a staff development program to teach cultural diversity in classrooms.

***Standard 4- Curriculum, Instruction, and Assessment***

*(Analyzing the Curriculum, School/ Program Scheduling, Learning/ Motivation Theory, Learning Technology, Evaluation of Student Achievement/ Testing and Measures)*

* Conduct an assessment of the degree to which the school culture promotes diversity within the school.
* Present recent curriculum changes to the faculty or department. (Aide teachers in implementation of new curriculum for the 2019- 2020 school year)
* Schedule off- site professional development for staff based on needs.
* Provide instructional supervision to teachers and assist the teachers in developing professional development plans. (Student Interns?)
* Observe voluntary teachers using the current Teacher Evaluation Tool (1 or 2) Review with admin.
* Add teaching tools for implementing technology and active participation

***Standard 5- Community of Care and Support for Students***

*(Supervision of Co-Curricular Education, Student Discipline, Student Services, Special Populations, Remediation Strategies)*

* PowerSchool behavior logging.
* Attend a student disciplinary conference when a parent is in attendance, and analyze the conference in terms of legal, ethical, and fairness issues

***Standard 6- Professional Capacity of School Personnel***

*(Supervision of Instruction/ Instructional Strategies, Staff Development/ Adult Learning, Personnel Procedures, Faculty and Staff Evaluation)*

* Present to the faculty or department information obtained from research on the use of best practices.
* Conduct an assessment of the degree to which the school staff promotes diversity within the school.

***Standard 7- Professional Community for Teachers and Staff***

*(Issue and Conflict Resolution, Professional Learning Communities, Distributive Leadership)*

* Evaluate new curriculum changes during PLC meetings with grade bands.

***Standard 8- Meaningful Engagement of Families and Community***

*(Community/ Public Relations, Parent Involvement, Community Resources)*

* Parent Teacher Organization participation.
* PowerSchool communication between school and families.
* Be Kind People Project Implementation.
* Develop and implement community event with our Community Development Coordinator

***Standard 9- Operations and Management***

*(General Office Administration/ Technology, School Operations/ Policies, Facility and Maintenance Administration/ Safety and Security, Student Transportation, Food Services, Supervision of the Budget)*

* PowerSchool enrollment verification.
* Conduct a Special Education IEP meeting.

***Standard 10- School Improvement***

*(Change Process, Current Issues Affecting Teaching and Learning, Professional Affiliations and Resources, School Improvement Planning)*

* Observation of classified staff to determine areas for improvement
* Lead or participate with a school improvement team in analyzing school data, using the data to make decisions and developing strategies for the improvement and assessment of school performance.
* Develop a plan for school improvement which focuses both human and fiscal resources on a specific school improvement initiative.
* Develop a school budget which supports the school improvement plan.
* Be Kind People Project Implementation.